

# A Summary of the By-Law Revisions

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The primary objective of the By-law revisions was to implement the restructuring of the Board based on the Board's action approving a restructuring of the Board to 15 members and consistent with the "Recommendations of the Board Reorganization Task Force to Our Official Board, 11/6/07." In the process of making these revisions, the By-law Revision Task Force identified and is recommending a few substantive changes as well as corrective/clarifying changes to the By-laws.

- 1) These proposed By-laws reduce the Board to a 15-member body and establish new committees to assist the Board in its leadership of the Church. The currently existing Pastoral Care and Nominating Committees are maintained. The Wooster Christian School Board is maintained, though with the addition of a Church Board member. The responsibilities of the current Business Commission are divided between a new Finance Committee and a new Facilities Committee. A new Human Resources Committee is also created, addressing a long un-met need. These committees will consist of a combination of elected Board members, pastoral and non-pastoral staff members, and appointed individuals. Changes in Articles III, IV, and V address the restructuring of the Board.
- 2) In Article III, Section 4, paragraph (D), an additional qualification of Board membership is added. Board members are to "support the Mission, Values, and Vision of the Church."
- 3) In Article III, Section 7, paragraph (A), the requirement that all nominees for elected positions must have been nominated by the Nominating Committee is added.
- 4) In Article III, Section 7, paragraph (B), the requirement that nominees for Moderator must have at least one recent year of experience on the Board is added.
- 5) Minor changes for purposes of clarity, consistency, and grammatical correction were made throughout the By-laws as needed.

# BY-LAWS

To The Constitution of the Grace Brethren Church of Wooster, Ohio

## ARTICLE I - MEMBERSHIP

### Section 1 - Qualifications

The necessary qualifications required of the members to perform their duties under these By-laws are enumerated in the Church Constitution under Article III.

### Section 2 - Duties

Members are expected to be faithful in all spiritual duties essential to Christian life, to participate in the Communion Ordinance, to be loyal to the Church, to attend its services regularly, to contribute to its ministries *"as the Lord has prospered,"* and to share in its organized work.

### Section 3 - Privileges

(A) All members who are sixteen (16) years of age or older and who are in good standing are eligible to vote in all **congregational** business ~~sessions~~ **meetings** of the Church.

(B) Any member who feels compelled to express dissatisfaction with any procedure or aspect of the Church will be required to set forth his complaint in writing to the Pastor and/or Moderator. The signed complaint will then be brought before the **Official Board of Overseers (the Board)** for review and any necessary action. The names of all members initiating the complaint will be presented to the Board as part of its review.

(C) Members are strongly encouraged to resolve disagreements prayerfully by following the principles of Matthew 18:15-17.

### Section 4 - Withdrawal and Transfer

(A) A member may cause his name to be deleted from the membership roll upon written request to the Pastor and/or Moderator. Such written request will be incorporated into the official records of the Church.

(B) A member may secure a transfer of membership to another Church by requesting a certificate of transfer. This certificate will be granted to any member in good standing. The member to whom the certificate of transfer is granted will be immediately released from the membership roll.

### Section 5 - Removal

The Board may remove from membership those members who do not participate in Church activities for a period of one year. Prior to Board action, an attempt will be made to contact the inactive members.

### Section 6 - Discipline and Dismissal

If any member of the Church be charged with:

(A) Active opposition to any of the Biblical doctrines in the Statement of Faith as set forth in Article VI of the Constitution, or

(B) Influencing others contrary to the best interests of the Church, or

(C) "Walking disorderly" (2 Thessalonians 3:6); ~~S~~such charge will be made in writing to the Moderator.

All such cases will first be investigated by a committee consisting of the Moderator, Senior Pastor, and two Members-at-Large appointed by the Moderator. Upon request, the Board will conduct a hearing and may proceed with discipline or dismissal.

### **Section 7 - Reinstatement**

(A) A member removed from membership according to Article 1, Section 5 may be reinstated to Church membership by written request to the Pastor and approval by the Board.

(B) A member disciplined or excommunicated according to Article 1, Section 6 may be reinstated as an active member after public rededication of life and approval by the Board.

## **ARTICLE II - SENIOR PASTOR AND PASTORAL STAFF**

### **Section 1 - Qualifications of Senior Pastor and Pastoral Staff**

The Senior Pastor, Associate Pastors and all other pastoral positions will be established by the Board. The Senior Pastor and all pastoral staff members will be members who:

- (A) Will meet the Biblical standards of overseer/elder which are outlined in I Timothy 3:1-7, Titus 1:6-8 and I Peter 5:1-3-;
- (B) Will adhere to the Statement of Faith as set forth in Article VI of the Church Constitution, ~~and~~;
- (C) Will be members of the Church, as set forth in Article III of the Church Constitution, ~~;~~ and
- (D) Will give proper time to personal study and prayer (Acts 6:4).

### **Section 2 - Duties of the Senior Pastor**

The Senior Pastor will have charge of the spiritual welfare of the Church. His basic responsibilities include:

- (A) Shepherding and feeding the flock (Acts 20:28-31 and I Peter 5:1-4);
- (B) Preaching and teaching the Word of God (Acts 2:42; Ephesians 4:11 and I Timothy 5:17);
- (C) Providing spiritual guidance and direction for the Church in conjunction with the Board (I Timothy 3:15 and 5:17);
- (D) Equipping believers for their work of ministering to one another that the body might be edified (I Peter 4:10-11 and Ephesians 4:11-16);
- (E) Presiding at all Church services unless other acceptable arrangements are made;
- (F) Serving as an ex-officio voting member of all boards and committees in the organizations of the Church; and
- (G) Maintaining a record of the names of all members including the dates of admission, withdrawal, dismissal, baptism, marriage, death, and other important services.

### **Section 3 – Duties of the Pastoral Staff**

(A) Each member of the pastoral staff will be required to assist the Senior Pastor in all possible ways. His basic responsibilities include:

- (1) Assisting in the duties described in Article II, Section 2, Numbers 1-4;
- (2) Working in areas assigned by the Senior Pastor, ~~the~~ Board and congregation; and
- (3) ~~s~~Serving in consultation and in harmony with the approved ministries of the Church.

(B) An Associate Pastor ~~will~~ **may** be appointed by the Senior Pastor to serve as an ex-officio voting member of boards and committees of the Church.

### **Section 4 – Affirmation of God's Call**

(A) New Position or Vacancy. When a new position or vacancy occurs in any pastoral position, the Board will review the applicants and select one name to be presented to the members of the Church for affirmation. The prospective Senior Pastor or pastoral staff member must be affirmed with a 75 percent

majority vote by written ballot of the congregation.

(B) Current Staff Pastors. The Board will make recommendations to the Church members relative to retention of the Senior Pastor and pastoral staff members. The Senior Pastor and each pastoral staff member will be initially affirmed for a period of one year by written ballot with a simple majority vote at the annual ~~Church~~ **congregational** business meeting.

(C) Upon completing three years of continuous service, the Senior Pastor and each pastoral staff member will be eligible to be affirmed for a three year call by written ballot of the congregation with a majority vote at an ~~the annual~~ **congregational Church Bbusiness Mmeeting**.

### **Section 5 – Agreements**

A written agreement between the Senior Pastor, each pastoral staff member and the Board will be executed after election by the Church. This agreement will include salary amounts, vacation time, benefits, and other employment-related matters.

### **Section 6 – Disputes**

The Senior Pastor and pastoral staff members are strongly encouraged to resolve disagreements prayerfully among themselves and with members of the Church by following the principles of Matthew 18:15-17.

### **Section 7 – Resignation**

If the Senior Pastor or a pastoral staff member desires to resign, he is required to give the Church three months written notice or enter into some other arrangement acceptable to the Board.

### **Section 8 – Dismissal**

(A) As Initiated by the Board. The Board may request upon 2/3 vote the resignation of the Senior Pastor or any other pastoral staff for service unsatisfactory to the Church, for conduct unbecoming a Christian or for teaching contrary to the Statement of Faith as set forth in Article VI of the Constitution. If the pastor does not resign, the Board will present its recommendation for congregational action at a **congregational** business meeting.

(B) As Initiated by the Congregation. If at least 20% of the voting members of the Church submit a written petition alleging unsatisfactory service, improper conduct, or teaching contrary to the Statement of Faith, the Board will investigate said petition. After due deliberation, should two-thirds (2/3) of the Board concur with the allegations, the Board will bring the petition calling for dismissal before the members of the Church at a **congregational** business meeting.

(C) Congregational Action. If a simple majority of the voting members of the Church present at the **congregational** business meeting vote for dismissal, the Senior Pastor or pastoral staff member will be notified in writing that his employment has been terminated. By a 2/3 vote, the Board may place a pastor on leave of absence until the process is completed.

## ARTICLE III - OFFICIAL BOARD OF OVERSEERS

### Section 1 - Composition

The Official Board of Overseers (the "Board") will consist of the following: the Senior Pastor, ~~Associate Pastors~~ **Administrative Pastor, an Associate Pastor**, the Moderator, Vice-Moderator, Treasurer, Assistant Treasurer, Head Usher, Assistant Head Usher, ~~six Trustees~~ and ~~42~~ **9** Members-at-Large.

**The Associate Pastor will be appointed by the Senior Pastor and ratified by the Board to serve for one year or until his successor is appointed.**

### Section 2 – Statement of Purpose

The Board will govern under the Lordship of Christ and the authority of the congregation. The Board will provide spiritual leadership and oversight of the Church through prayer, pastoral care and ministry direction within the guidelines of Scripture.

### Section 3 - Duties

In purposing to provide spiritual leadership and oversight of the Church, the Board will be committed to the following:

(A) Prayer. Pray for the people of the Church, its pastors, and its ministries (Acts 6:4).

(B) Pastoral Care (Acts 20:28).

(1) ~~Be~~ **Be** sensitive to the spiritual, physical, and emotional needs of the people of the Church and implement plans to meet these needs-;  
(2) support the pastors' work and vision; and  
(3) administer scriptural discipline.

(C) Ministry Direction. Establish doctrinal guidelines and ministry policies that enhance the ministries of the Church and are consistent with Scripture and the Constitution and By-laws.

(D) Recommendations. Prepare recommendations for congregational approval.

**(E) Church Property. Hold in trust the property of the church.**

### Section 4 – Qualifications

A Board member of this Church will:

(A) Be a voting member of this Church as specified in Article I, Section 3 (A) of the By-laws, and thus be in complete agreement with the beliefs and practices set forth in Articles II, IV, and VI of the Constitution;

(B) Be men recognized by the congregation as meeting the biblical qualifications of an overseer/elder as set forth in I Timothy 3:1-7, Titus 1:6-9 and I Peter 5:1-3;

(C) With the exception of the Senior Pastor and pastoral staff members have been a member of the church for a minimum of two years; and

**(D) Support the Mission, Values, and Vision of the Church.**

## Section 5 - Positions

### (A) Moderator

(1) The Moderator will be elected by written ballot at the annual ~~Church~~ **congregational** business meeting to serve for one year or until his successor is elected and installed.

(2) Duties. The Moderator will:

- (a) preside at all **congregational** business meetings of the Church and all meetings of the Board;
- (b) be an ex-officio voting member of the Board and all committees in the organizations of the Church **(or he may designate a Board member in his place)**;
- (c) subject to the provisions of Article III, Section 10**(B)** of these By-laws, nominate individuals for Board approval to fill any vacancies on the Board; and
- (d) along with the ~~chairman of the Trustees~~ **Treasurer**, execute all legal documents **as representatives of the Board**.

### (B) Vice Moderator

(1) The Vice-Moderator will be elected by written ballot at the annual ~~Church~~ **congregational** business meeting to serve for one year or until his successor is elected and installed.

(2) Duties. The Vice Moderator will:

- (a) serve as assistant to the Moderator;
- (b) serve as chairman and ex-officio voting member of the Nominating Committee;
- (c) serve as ~~C~~chairman of the Pastoral Care Committee; **and**
- ~~(d) serve as a member of the Business Commission; and~~
- ~~(e)~~ **(d)** serve in the absence of the Moderator, when the Moderator is unable to fulfill His duties.

### (C) Recording Secretary and Assistant Recording Secretary

(1) The Recording Secretary and Assistant Recording Secretary will be appointed **from the membership of the Board** by the Moderator **and ratified by the Board** with ~~Board approval from its membership~~ at the first Board meeting of the fiscal year to serve for one year or until their successors are appointed.

(2) Duties. The Recording Secretary will:

- (a) be responsible for recording the official minutes of all ~~business~~ **Board and congregational business** meetings of the Church;
- (b) submit for approval to The Board or the Church the official minutes of all **congregational** business meetings; and
- (c) issue letters of dismissal and recommendations as voted by the Church; preserve communications and written official reports on file at the Church office, and give legal notice of all meetings where such notice is required; ~~and~~.

(3) Subject to the approval of the Board, the Recording Secretary may delegate the work of this office but retain all of its responsibility.

(4) The Assistant Recording Secretary will assist the Recording Secretary in the discharge of his duties and will assume the same in his absence or inability to serve.

### (D) Treasurer and Assistant Treasurer

(1) ~~The Treasurer and Assistant Treasurer~~ will be elected by written ballot at the annual Church **congregational** business meeting to serve for one year or until ~~their~~ **his** successors ~~are~~ **is** elected and installed.

(2) **The Assistant Treasurer will be appointed from the membership of the Board by the Moderator and ratified by the Board at the first Board meeting of the fiscal year to serve for one year or until a successor is appointed.**

~~(2)~~(3) Duties. The Treasurer will oversee the administration of policies and procedures relating to the collection, expending, budgeting, and reporting of the Church's finances as developed under Article IV, Section 1(A) of these By-laws; and serve as **chairman** ~~a member of the Business Commission~~ **Finance Committee; and, along with the Moderator, execute all legal documents as representatives of the Board.**

~~(3)~~(4) The Assistant Treasurer will assist the Treasurer in the discharge of his duties, assume the same in his absence or inability to serve, and serve as **vice-chairman** of the ~~Business Commission~~ **Finance Committee.**

(E) ~~Head Usher and Assistant Head — Usher~~

(1) ~~The Head Usher and Assistant Head Usher will be elected by written ballot at the annual Church business meeting to serve for one year or until their successors are elected and installed.~~

~~2) Duties.~~ The Head Usher will:

- ~~(a) coordinate the activities of the ushers;~~
- ~~(b) receive and secure the offering for the Treasurer;~~
- ~~(c) help maintain order during the worship services by assisting people who attend; and~~
- ~~(d) recommend for appointment by the Board the names of all other ushers.~~

3) The Assistant Head Usher will assist the Head Usher in the discharge of his duties and will assume the same in his absence or inability to serve.

(F) ~~Trustees~~

(1) ~~There will be a total of six trustees, two of whom will be elected by written ballot at each annual Church business meeting to serve for a period of three years or until their successors are elected and installed. The Trustees will elect a Chairman, Vice Chairman, Secretary and Assistant Secretary annually.~~

~~(2) Duties:~~  
~~(a) subject to the provisions and limitations set forth in Article VI of these By-laws, the trustees will hold in trust the property of the Church and~~  
~~(b) along with the Moderator, the Chairman of the Trustees will execute all legal documents; and~~  
~~(c) serve as members of the Business Commission.~~

## **Section 6 – Members-at-Large**

(A) There will be a total of ~~twelve~~ **nine** Members-at-Large, ~~four~~ **three** of whom will be elected by written ballot at each annual Church business meeting to serve for a period of three years or until their successors are elected and installed.

(B) Duties: Members-at-Large will:

- (1)** serve as direct representatives of the congregation to the Board, ~~and;~~

(2) serve on a standing or special committee or organization of the Board; and

~~(2)~~(3) fulfill duties as assigned by the Board.

### Section 7 – Manner of Election

(A) For each of the **elected** positions set forth in Article III, Section 5, of these By-laws ~~(other than the Recording Secretary and Assistant Recording Secretary)~~, the Nominating Committee will seek to nominate at least one more person than is to be elected. **All nominees for an elected position must have been nominated by the Nominating Committee.** These nominations will be publicized at least one Sunday before the annual Church **congregational** business meeting or at such time the office is to be filled. Each individual nominated by the Nominating Committee for one of the elected positions will give his consent prior to the placement of his name on the ballot.

**(B) Nominees for Moderator must have served on the Board for at least one year within the previous five years.**

~~(B)~~(C) Nominees for Moderator or Vice Moderator who are not elected will be automatically placed in nomination for Members-at-Large.

~~(C) All offices with an assistant will be elected as follows: The nominee receiving the largest number of votes will fill that office, and his assistant will be the one receiving the second largest number of votes.~~

### Section 8 - Resignation

If a Board member desires to resign, he is required to give the **Moderator Church** one month's written notice or enter into some other arrangement acceptable to the Board.

### Section 9 - Dismissal

(A) As Initiated by the Board. The Board may request upon 2/3 vote the resignation of ~~the Senior Pastor or any other pastoral staff~~ **a board member** for service unsatisfactory to the Church, for conduct unbecoming a Christian or for teaching contrary to the Statement of Faith as set forth in Article VI of the Constitution. If the ~~Pastor~~ **board member** does not resign, the Board will present its recommendation for congregational action at a **congregational** business meeting.

(B) As Initiated by the Congregation. If at least 20% of the voting members of the Church submit a written petition alleging unsatisfactory service, improper conduct, or teaching contrary to the Statement of Faith, the Board will investigate said petition. After due deliberation, should 2/3 of the Board concur with the allegations, the Board will bring the petition calling for dismissal before the members of the Church at a **congregational** business meeting.

**(C) Congregational action.** If a simple majority of the voting members of the Church present at the **congregational** business meeting vote for dismissal, the Board member will be notified in writing that his ~~position~~ **service as a** ~~on the Board~~ **member** has been terminated. By a 2/3 vote, the Board may place a Board member on leave of absence until the process is completed.

### Section 10 - Vacancy

~~(A) When a vacancy occurs in the position of Trustee or Member at Large, the manner of election will be as described in Article III Section 6 of the By-Laws.~~

~~(B)~~**(A)** When a vacancy occurs in the position of Moderator, ~~Treasurer or Head usher,~~ the **Vice-Moderator** ~~elect~~**ed assistants** will automatically assume these duties **the position of Moderator** and fill the remainder of the unexpired term. **When a vacancy occurs in the position of Treasurer, the Assistant treasurer will automatically assume the position of Treasurer and fill the remainder of the unexpired term.**

~~(C)~~**(B)** When a vacancy **on the Board** occurs **for any reason** in any other position (~~including by reason of the assistant's promotion~~), the Moderator will nominate a replacement. Upon **approval of the Board, the replacement will serve until the next regularly scheduled congregational business meeting at which time an election will be held in a manner consistent with these by-laws.** ~~at least 2/3 approval by the Board, this~~ **The elected** replacement will fill the remainder of the unexpired term.

### **Section 11 - Board Meetings**

Meetings may be called by the Senior Pastor, the Moderator or by a majority of Board members. A quorum will be established by a simple majority of the total membership of the Board.

## ARTICLE IV - COMMITTEES AND ORGANIZATIONS

### Section 1 - Standing Committees

#### (A) The ~~Business Commission~~ Finance Committee

- (1) Composition. It will consist of **seven voting members in addition to ex-officio members.** ~~six Trustees, the Treasurer and his assistant, Vice Moderator and two Members-at-Large from the Board nominated annually by the Moderator and approved by the Board.~~
  - (a) **Treasurer. The Treasurer will serve as chairman of the committee.**
  - (b) **Assistant Treasurer. The Assistant Treasurer will serve as vice-chairman of the committee.**
  - (c) **Administrative Pastor.**
  - (d) **Director of Operations.**
  - (e) **Three members of the congregation. The Moderator will nominate annually one member of the congregation to serve a three-year term beginning July 1, subject to ratification by the Board.**
- (2) Duties:
  - (a) Prepare the annual church budget for approval by the Board and congregation;
  - (b) ~~Monitor~~ **Monitor the annual church budget and cash flow in conjunction with pastoral staff;**
  - (c) ~~provide for maintenance of the church facilities;~~ **manage** **Oversee the policies and procedures for the on-going business financial activities of the church; and**
  - (d) ~~Oversee~~ **Oversee all loans and investments of the Church.**
- (3) Limitation on Expenditures. **Neither the Finance Committee nor the Board may approve** ~~It will be prohibited from approving a~~ **non-budgeted** single purchase in excess of \$25,000 without ~~express authority by congregational~~ **approval vote.** ~~It~~ **They** will be permitted to spend no more than **an accumulated** 2% beyond the annual church budget without express authority by congregational **approval vote.**

#### (B) The Nominating Committee

- (1) Composition. Seven voting members of the Church will be elected by written ballot at the annual Church business meeting to serve on this committee for a period of one year. No member of this committee will hold office two years in succession. The Senior Pastor, Moderator and Vice-Moderator of the Church will be ex-officio members with the Vice-Moderator serving as chairman.
- (2) Duties: ~~This committee will seek to nominate at least one more person than is to be elected to:~~
  - (a) **Seek to nominate at least one more person than is to be elected to** the Board positions as set forth in Article III of these By-laws ~~with the exception of the Recording Secretary and Assistant Recording Secretary,~~ and
  - (b) **Seek to nominate at least one more person than is to be elected as members of the** Nominating Committee for the ensuing year **as set forth in Article III of these By-laws.**

#### (C) The Pastoral Care Committee

- (1) Composition. ~~The committee is appointed by the Moderator with Board approval and includes the Vice Moderator as Chairman, three current Board members who will serve 3-year staggered terms, the Moderator, and the Senior Pastor. The Moderator will appoint Board members to fill any unexpired terms.~~ **It will consist of five voting members in addition to ex-officio members.**
  - (a) **Vice-Moderator. The Vice-Moderator will serve as chairman of the committee.**
  - (b) **Administrative Pastor.**

- (c) **Three Members-at-Large of the Board.** The Moderator will nominate annually one Member-at-Large from the Board to serve on the committee for a three-year term to begin July 1, subject to ratification by the Board.

(2) Duties:

- (a) To help and encourage the pastors- **in carrying out the Mission, Values, and Vision of the Church;**
- (b) ~~To report to the Official Board of Overseers in April and at other times as needed concerning a review~~ review of the ministries of the Senior Pastor and Associate Pastors- **and report to the Board in April of each year and at other times as needed;**
- (c) To recommend annual changes in compensation and benefits for the pastoral staff to the Finance Committee-;
- (d) To interview new ~~ministry~~ **pastoral** staff applicants, as needed-; **and**
- (e) To review concerns and unresolved differences between the congregation and pastors as outlined in Matthew 18:15-17.

**(D) The Human Resources Committee**

- (1) **Composition.** It will consist of seven voting members in addition to ex-officio members.

- (a) **Member-at-Large of the Board.** The Moderator will nominate annually one member from the Board to serve on the committee for a one-year term to begin July 1, subject to ratification by the Board. The Member-at-large will serve as chairman of the committee.
- (b) **Administrative Pastor.**
- (c) **Director of Operations.**
- (d) **Wooster Christian School Board member.** The Wooster Christian School Board will annually appoint one of its members to serve on the committee for a one-year term to begin July 1.
- (e) **Three members of the congregation.** The Moderator will nominate annually one member from the congregation to serve on the committee for a three-year term to begin July 1, subject to ratification by the Board.

(2) Duties:

- (a) Make recommendations to the Board concerning establishing and maintaining policies and procedures related to hiring, compensation and benefits, retention, development, and performance evaluation for the non-pastoral employees of the Church; and
- (b) Facilitate compliance with legal requirements of governmental agencies regarding employment practices.

**(E) The Facilities Committee**

- (1) **Composition.** It will consist of six voting members in addition to ex-officio members.

- (a) **Member-at-Large of the Board.** The Member-at-Large will serve as chairman of the committee. The Moderator will nominate a Member-at-large from the Board to serve on the committee for a one-year term to begin July 1, subject to ratification by the Board. The Member-at-large will serve as chairman of the committee.
- (b) **Director of Operations.**
- (c) **Director of Facilities.**
- (d) **Three members of the congregation.** The Moderator will nominate annually one member from the congregation to serve on the committee for a three-year term to begin July 1, subject to ratification by the Board.

(2) Duties:

- (a) Provide oversight to the operations and maintenance of the Church's facilities and grounds;

- (b) Review and negotiate all contracts related to the Church's facilities and grounds;
- (c) Make recommendations to the Finance Committee regarding capital needs; and
- (d) Establish and maintain policies and procedures related to the use and operation of the Church's facilities, property, and grounds.

## Section 2 - Special Committees

Special committees may be elected by the Church or appointed by the Moderator at the direction of the Board at any time.

## Section 3 - Organizations

(A) Wooster Christian School. As a ministry of Wooster Grace Brethren Church, the school operates by a policy manual that is approved by the Board. Any changes to this policy manual must also be approved by the Board. The school administrator and school board members are to be approved by the Board. School teachers and staff are to be ratified by the Board. **One member of the Board will serve as a voting member on the school board. The Moderator will nominate annually one Member-at-Large of the Board to serve as a voting member on the school board for a one-year term beginning on July 1, subject to ratification by the Board.**

(B) Other Organizations. Other organizations may be appointed, approved or dissolved by the Board, will ~~develop~~ **establish** their own leadership annually, and function under ~~guidelines established by~~ **the guidance of** the Board.

## Section 4 - Conduct of Committee Business

All committees will create their own structure annually including a chairman, ~~and~~ vice-chairman, **and recording secretary except as otherwise specified in these By-laws.**

Ex-officio members will be a minority in all committees. Committee meetings may be called by the chairman, a majority of the committee members, the Senior Pastor or the Moderator. A quorum will be established by a simple majority of the total membership, provided that the number of elected and/or appointed members exceeds the number of ex-officio members.

## **ARTICLE V - PROPERTY OF THE CHURCH**

### **Section 1 - How Titled**

All real and personal property of the Church will vest in and be titled in the name of the Church, but the **Trustees Board** will hold in trust the same.

### **Section 2 - Real Property**

The **Trustees Board** will have no power to buy, sell, lease, mortgage, or transfer any real property without a **majority** vote of the members of the Church authorizing such action.

### **Section 3 - Personal Property**

No personal property will be installed or removed from the Church apart from policies established by the **Trustees Finance Committee**.